

Edgemoor Neighborhood Association (ENA)
Standing Rules of Procedures
Approved 6/13/17

1. Address:
P O Box 4420, Bellingham, WA 98227
2. Dues:
Dues will not be collected while the association is being reimbursed by the city.
Donations are welcome.
3. Meetings:
Day: ENA meetings shall be held quarterly in February, May, August, and November
The May meeting shall be designated the Annual Meeting (Place/Date TBA)
Time/Place: Meetings shall run from 7:00 to 9:00 pm and will be held at Lairmont Manor
Special Meetings & Events: Date, time and place may be scheduled by the Board.
4. Committees: Criteria have been established for the following committees:
 - An office may be shared by more than one board member
 - The MNAC alternate is appointed by the board and is an ex-officio board member. He/She must be an ENA member, but does not need to be elected by the membership, is not required to attend board meetings, but is welcome to attend. He/She reports at the next board or membership meeting following attendance at an MNAC meeting in place of the MNAC representative. The MNAC alternate has all rights to discuss, make a motion and vote on motions at board and membership meetings.
 - A person designated as a Nextdoor Edgemoor Lead is appointed by the Board and is an ex-officio board member.
 - a. Executive Committee:
President, Sandie Koplowitz
Vice-President, Lauri Grove
Secretary, Barbara Levin
Treasurer and MNAC Rep, Diane MacLean
MNAC Alternate, Larry Horowitz
 - b. Membership:
 - Maintain a mailing list of the membership with name, address, phone number and email address
 - c. Communication: (Chairman – Sandie Koplowitz)
 - Maintain effective communication with membership through web content, monthly newsletters, signs, flyers and other means.
 - d. Pedestrian Safety: (Chairman – Tom Barrett)
 - Provide a forum for discussing traffic and safety issues affecting the neighborhood
 - Recommend possible solutions and organize action
 - e. Hospitality:
 - Promote hospitality opportunities for residents of Edgemoor
 - Organize social events
 - f. Growth/Land Use/Planning: (Chairman – Larry Horowitz)
 - Stay informed of growth and land use issues affecting Edgemoor
 - Educate members on these issues
 - Recommend possible solutions
 - g. Finance: Consists of Committee Chairs to work with the Treasurer to develop a budget
5. Community Representatives:
Any official ENA participation in a community group shall be determined by the Board who shall designate a representative to attend meetings and report back to the membership.
 - The Coalition of South Side Neighborhoods (CSN) Representative: ENA President
6. Quorum:
A simple majority of board directors shall establish a quorum at General Monthly meetings. The presence of at least 12 members of the association shall constitute a quorum of the membership at Annual meetings provided there is a majority of the Board present.
7. Disbursements of Funds:
Any and all disbursements of funds shall be made by the Treasurer with approval by the Board. Officers authorized to sign ENA checks shall be the President, Secretary, and the Treasurer. ENA signature cards, saving and checking accounts shall be held at People's Bank located inside the Haggan Fairhaven Market.